

Enrolment application

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* indicates a required field

Enrolment overview

The [Business Innovation Program](#) helps Northern Territory businesses to develop and commercialise innovation concepts.

Your completed enrolment application will be reviewed by the Business Innovation team to determine your eligibility and your nominated Innovation Advisor to determine your suitability for the Program.

If your enrolment is successful you will be sent information on how to book your initial meeting with your nominated Advisor, to seek their endorsement of your project.

If your enrolment is unsuccessful you will be advised in writing and offered the opportunity to have a debrief with the Business Innovation team.

Are you a current employee of the Northern Territory Public Sector (NTPS)?

Northern Territory Public Sector employees must abide by the *Public Sector Employment and Management Act 1993* and NTPS Code of Conduct, which include matters related to outside employment and conflict of interests. If you are an NTPS employee you are responsible for seeking relevant approvals through your agency. Contact your agency's Human Resources team for more information.

Business details

The Australian Government provides a [guide for starting a business](#).

An Australian Business Number (ABN) is a number that identifies your business and you will need it for tax and other business activities. Find out how to register an ABN through the [Australian Government](#).

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type [More information](#)
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Entity Name *

Organisation Name

As per the ABR entity name

Trading Name *

Can be the same as your entity name

Entity type *

☐ Company ☐ Partnership ☐ Sole Trader ☐ Trust ☐ Incorporated Association ☐ Aboriginal Corporation

Entity type as per ABR lookup

Trust Deed

If your Legal Entity is a **Trust**, you will need to upload a copy of the Trust Deed to provide confirmation of who your Trustee is.

Entity name in the Business details section should be written as;

- ABC Pty Ltd as trustee for ABC Family Trust
- John Smith as trustee for ABC Family Trust

Please contact your accountant if you are unsure.

Trustee Name *

Copy of trust deed *

Attach a file:

Aboriginal Corporations and Associations

Confirmation of intent by Board to participate in the program.

Has the Board confirmed their intent to participate in the program? *

☐ Yes

Evidence of confirmation of intent by Board *

Attach a file:

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Requirements: meeting minutes must be from a duly constituted meeting where it has been agreed that the Department of Trade Business and Innovation be approached for assistance through the BIP. The meeting must have a quorum and be attended and signed by Directors registered for that organisation.

Identifying as an Aboriginal Business Enterprise

To be an Aboriginal Business Enterprise, the business or community organisation must:

- be 51% or more Aboriginal owned
- operate as a business, including companies, incorporated associations, sole traders, partnerships, trusts and social enterprises or registered charities if they are operating as a business
- demonstrate that Aboriginal and Torres Strait Islander people are involved in the daily operation and have effective control at least equal to the degree of ownership, and
- be registered with either of the following approved certifying authorities:

NT Indigenous Business Network (NT IBN)

- info@ntibn.com.au or ceo@ntibn.com.au
- Phone: [08 8999 6268](tel:0889996268)
- www.ntibn.com.au

Supply Nation

- reception@supplynation.org.au
- Phone: [1800 055 292](tel:1800055292)
- www.supplynation.org.au

Office of the Registrar of Indigenous Corporations (ORIC)

- info@oric.gov.au
- Phone: [1800 622 431](tel:1800622431)
- www.oric.gov.au/

Are you an Aboriginal Business Enterprise? *

☐ Yes ☐ No

My business is certified with *

- ☐ NT Indigenous Business Network
- ☐ Supply Nation
- ☐ ORIC

Membership/ registration number if relevant:

If more than one, separate with a comma

Business contact details

The Department will use the below details to make contact with you, should we require anything further.

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Primary business address MUST be completed in full and include relevant **shop/ office/ unit numbers**.

If your primary business address does not appear in the drop down, click "Can't find your address" and complete address manually

Your primary business location in the NT *

- | | |
|--|--|
| <input type="radio"/> Darwin and surrounding areas | <input type="radio"/> East Arnhem |
| <input type="radio"/> Barkly | <input type="radio"/> Daly-Tiwi-West Arnhem |
| <input type="radio"/> Katherine | <input type="radio"/> Central Australia (outside of Alice Springs) |
| <input type="radio"/> Alice Springs | |

Physical Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Primary Phone Number *

Must be an Australian phone number.
Please include area code.

Primary Email Address *

Must be an email address.

Primary Website

Must be a URL.

Key Contact Person

This person must be an authorised person of the organisation e.g. Director / Secretary / Chairperson / Public Officer.

Contact Person *

Title	First Name	Last Name
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<input type="text"/>	<input type="text"/>	<input type="text"/>
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Position *

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e.g. Director, Secretary, Chairman etc.

Phone Number *

Must be an Australian phone number.
Please include the area code.

Email Address *

Must be an email address.

Proposed Innovation

* indicates a required field

The information you provide below will be used to determine if you are eligible for progressing into Stage 1 of the Program, and should be concise and informative.

Please provide a brief description of your innovation concept *

Word count:
Must be no more than 200 words.

What is the problem your innovation concept seeks to solve? *

Word count:
Must be no more than 100 words.

How has this problem been solved to date? *

Word count:
Must be no more than 100 words.

How will you solve this problem? *

Word count:
Must be no more than 100 words.

Describe the market for your concept *

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Word count:

Must be no more than 100 words.

Provide an overview of your customers and why they will purchase your product

What benefits are there for the Territory when you commercialise your concept? *

Word count:

Must be no more than 200 words.

Have you previously commercialised innovation? *

☐ Yes

☐ No

Please provide a summary of your previously commercialised innovation, including when and where, and the outcomes delivered *

Word count:

Must be no more than 200 words.

Supporting Documents

For example business plan, project plan, slide deck, pitch documents, etc.

Please upload a copy of your business plan:

Attach a file:

Nominate Stage 1 Advisor

For a list of registered Innovation Advisors, follow these steps:

1. Visit <https://innovation.nt.gov.au/ecosystem/advice> and
2. Under the '**Type of Advice**' tab on the left of the screen, select Business Innovation Program

It is the applicant's responsibility to do their own due diligence when selecting an Innovation Advisor; you may contact Advisors for more information, however can only nominate one to move forward in the Program.

Please nominate your Innovation Advisor for Stage 1 of the program *

- ☐ ACTIO (ACTIO Group)
- ☐ Angel Loop Foundation (Angel Loop Ltd)
- ☐ Darwin Innovation Hub (Darwin Innovation Hub Advisory)
- ☐ Deloitte (Deloitte Touche Tohmatsu)
- ☐ DICE Aust. Pty Limited (DICE Aust. Pty Limited)

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- ☐ DNA Innovation (DNA Innovation Pty Ltd)
- ☐ Gareth Benson Enterprises Pty Ltd (Gareth Benson Enterprises Pty Ltd)
- ☐ HutSix (HutSix Pty Ltd)
- ☐ Impact Innovation (Impact Innovation Group Pty Ltd)
- ☐ Jamie Toyne Consulting (Great Leo Pty Ltd)
- ☐ Jude Ellen (Rust 490)
- ☐ LarriKin Interactive (Larrikin Interactive Pty Ltd)
- ☐ LeapSheep (Leap Enterprise Group Pty Ltd)
- ☐ Menzies School of Health Research (Menzies School of Health Research)
- ☐ Ratio Consulting
- ☐ River City Labs (Australian Computer Society)
- ☐ Startup Onramp (Startup Onramp Pty Ltd)

Innovation Advisors must be registered to provide advisory services under the Program; go to <https://innovation.nt.gov.au/ecosystem/advice> to review Business Innovation Program Advisors.

I acknowledge that by nominating a stage 1 Advisor, I accept responsibility to make payment to the the Advisor for any amount in excess of the grant funding received for Stage One advisory services

- ☐ Yes, I understand that I am responsible for any contribution above the \$2000 maximum grant funding

Business Innovation Network

* indicates a required field

The following questions will not affect the outcome of your enrolment application.

Are you currently a member of our Business Innovation Network Northern Territory? *

- ☐ Yes I am a member
- ☐ No I am not a member, but I would like to be
- ☐ No - I do not wish to join

The Business Innovation network provides monthly email updates and is a Northern Territory Government mailing list. We will never provide your details to a third party or spam you.

I am interested in receiving emails related to.... *

- ☐ Business Innovation Network NT
- ☐ Women in innovation and STEM
- ☐ Innovation and STEM for kids and youth
- ☐ Innovation and STEM for Aboriginal Territorians
- ☐ Energy innovation (e.g. hydrogen, de-carbonisation)
- ☐ Drone technology
- ☐ Digital technology and innovation
- ☐ Robotics and advanced manufacturing
- ☐ Innovation Central Australia

At least 1 choice must be selected.

Select all mailing list options that you would like to join

Declaration

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Unattested Declaration under the Oaths, Affidavits and Declarations Act

- I have read, understood and agree to comply with the [Terms and Conditions](#) of the Business Innovation Program ("BIP"/ "Program");
- I understand some business/ organisation and contact information that we give to the Department as part of this application may be listed publicly and I acknowledge the disclaimer regarding how the information I provide will be stored and used;
- By completing this declaration I confirm that my business is not under external administration or in liquidation, is not insolvent and I have no reason to believe that it will become insolvent during the course of the program;
- My business is not currently being investigated by any law enforcement agency for fraud, including without limitation for Work Health or licensing related matters;
- I understand and consent to the Department conducting any due diligence in relation to my business as it sees fit, including but not limited to conducting spot audits and site inspections;
- I will advise the Department immediately if any details relating to my business/ organisation changes during the course of the Program;
- Submitting this enrolment application does not obligate the Department to accept me into the Program and my enrolment application is subject to eligibility assessment for acceptance into the Program;
- In the event that my business is successful in being enrolled to participate in the Program, I understand that the information submitted in this application will be provided to my nominated Stage One Advisor to inform their decision of accepting me as a client;
- By applying to participate as an Eligible Recipient, I understand that my business/ organisation must comply with all laws relevant to carrying out my business and my participation in the Program, including without limitation to all statutory requirements in relation to the program, and the obligations on persons to report unlawful activity under the *Independent Commissioner against Corruption Act (NT)*;
- My business/ organisation fully releases and indemnify the Department against any loss or damage they may suffer of any nature whatsoever (including without limitation personal injury or death) caused or contributed to by participation in the Program;
- All information contained in this application together with any attachments are complete, true and correct to the best of my knowledge
- I acknowledge that any incorrect or misleading information submitted in this application may result in this application being rejected and/or legal action being taken against the applicant;
- I am a principal of the business/ representative of the organisation and I am duly authorised to make this Declaration.

This declaration is true and I know that is an offence to make a declaration that is false in any material particular *

☐ Yes

This declaration is made at *

Location or town the declaration is made at, eg. Darwin, Alice Springs, etc.

Name *

Title

First Name

Last Name

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Date of birth *

Must be a date.

Position held *

e.g. Sole Trader / Director / Secretary / Chairperson / Public Officer

Date of declaration *

Must be a date.

Privacy Statement

The information you provide in this application is necessary to determine the suitability of your organisation for Northern Territory Government grant funding and will be used for this purpose and other purposes outlined below. If you do not provide the requested details, we may not be able to process your application.

If your organisation's application is successful, the Northern Territory Government will make details of the grant funding available to the general public. By signing this application form you consent to your personal information being provided to other Northern Territory Government agencies and the public for this purpose and for the purpose of reporting the outcomes of the grant funding. You can access, correct and update the personal information you provide to the Northern Territory Government by contacting the Department on 1800 193 111 or emailing innovation@nt.gov.au.

To read the Department's policy on the collection, use, disclosure and protection of personal information collected please go to <https://industry.nt.gov.au/publications/business/policies/privacy-policy>